



**Kemnal
Technology
College**

July 2023

Dear Parent/Carer,

IMPORTANT REMINDER: School Gateway App and new ParentPay account

Further to our recent correspondence please can you ensure you have completed the following by the end of this term:

1. School Gateway App

You are required to set up your School Gateway app in order to receive communications from our new Schoolcomms system. Details of how to set up the app have been sent to you previously. Once you have uploaded the app to your mobile device you will be able to receive all correspondence from the school. Within this app you are also able to click 'Useful Links' and access your new ParentPay account together with the school website and Twitter feed.

2. Setting up your new ParentPay online payment account

Your account details together with your password were issued to you via email in June. This gives full details of how to set up and activate your new ParentPay account.

If you have not received your account codes, please inform the school office immediately.

Failure to set up these accounts will result in your current catering account balances not being transferred and also no other school communication being received.

Please also note that all other applications previously used i.e. WisePay and MyEd will not be available from September.

If you have any queries regarding this, please contact the school office.

Yours sincerely

Kemnal Technology College

www.ktc-tkat.org

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