

10 February 2023

Dear Parents/Carers of Year 8 Students

Year 8 Parents' Evening - Online Appointment Booking

I would like to invite you to attend our Parents' Evening on Thursday 23rd February. This is an important evening and provides you with an opportunity to discuss your child's progress and achievements with individual subject teachers.

The event will be online using our School Cloud system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from Friday 10th February and will close on Thursday 23rd February at 3pm. Should you wish to make any changes after this date please contact the school office.

Please visit https://ktc.schoolcloud.co.uk to set up your account and start booking your appointments.

Please be aware Year 8 parents will only be able to pick one Science teacher for an appointment therefore please book under the **Biology option** to speak to someone in Science. The biology teacher listed may not be your child's biology teacher, but they will teach them for at least one of the sciences.

Please also be aware that though all the PE teachers are available as an option, please ask your son/daughter which PE teacher they see the most often and book the appointment with them only.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours faithfully

Ms Emma Wride **HEAD OF SCHOOL**

Mr Stuart Smith EXECUTIVE HEADTEACHER